

Verification of Attendance and Engagement for Title IV

If a student is the recipient of Title IV funds, he/she must attend and engage in classes to receive aid. Documented verification of engagement is required. If a student fails to attend classes for which he/she is enrolled, no financial aid will be awarded for those courses, and the student will be dropped from those classes not attended.

Students who stop attending classes during the semester also may be administratively withdrawn or dropped from those classes. A calculation will be performed at the time of withdrawal for all students who withdraw or are administratively withdrawn from all of their classes prior to the completion of more than 60% of the semester in order to determine the return of Title IV funds.

A copy of the “Return of Title IV Funds” calculation worksheet is available in the Financial Aid Office.