

# Admission of High School Students

## Admission of High School Students

High school students admitted to any program must meet the qualifications outlined below including placement testing. Admission is available to students attending public, private, parochial, or church/religious schools and to students who are receiving instruction from a home school/private tutor(s) entity.

### **1. Accelerated High School Students**

A secondary education student who is earning college credit while still in high school. Accelerated High School credit is only applied toward college.

A student is eligible for admission as an Accelerated High School student if he/she meets all of the following criteria:

1. The student has completed the 10th grade
2. The student provides a letter from the local principal or his or her designee certifying that the student has a minimum cumulative 3.0 average and recommends the student be admitted under this policy

#### Accelerated High School Admission Requirements:

1. Admission Application
2. Primary ID
3. Written approval from school administrator

*Students must satisfy admission requirements outlined in Policy and Procedure 801.01: Admission: General, with the exception of proof of high school graduation or GED completion. In the absence of an Alabama driver's license or state issued ID card, a student may provide a certified copy of their birth certificate to establish U.S. Citizenship and a printout of the student info profile sheet from iNow, signed and dated by their high school principal to establish current residency and ID.*

#### Additional Information for Accelerated Students:

1. Students may enroll in academic, career and technical, or health profession courses/programs in accordance with additional written guidance issued by the Chancellor.
2. Enrolled students must pay tuition and fees as required by the institution.
3. Exceptions may be granted by the Chancellor for a student documented as gifted and talented in accordance with Alabama Administrative Code §290-8-9-12. Exceptions apply only to the requirements above.

### **2. Dual Enrollment High School Students**

A secondary education student who is earning college credit while still in high school. Dual enrollment credit may be applied toward high school AND college.

#### Dual Enrollment Admissions Requirements:

1. Admission Application
2. Primary ID
3. High school transcript
4. Written approval from a school administrator

The College is authorized to establish Dual Enrollment for Dual Credit agreements with local educational agencies in the College's service area. The College may also establish agreements with private, home school/private tutor, parochial or

church/religious secondary entities. Dual Enrollment for Dual Credit is available for academic, career and technical, and health science courses/programs. A student is eligible for conditional admission as a dual enrollment for dual credit student if the student meets all of the following criteria:

- a. The student has submitted a college application and identification for general admission;
- b. The student has met the entrance requirements established by Southern Union;
- c. The student is in the 10th, 11th, or 12th grade. An exception may be granted by the Chancellor of the Alabama Community College System for students documented as gifted and talented in accordance with Alabama Administrative Code §290-8-9-12;
- d. The student has a minimum cumulative 2.5 grade point average on a 4.0 scale;
- e. The student provides written approval from the appropriate principal or career and technical education program representative and counselor. Students enrolled in private, home school/private tutor, parochial or church/religious secondary educational entities must provide written approval from the appropriate school official indicating that the student has demonstrated both academic readiness and social maturity.
- f. The College has the right to restrict a student's enrollment on the basis of academic readiness, social maturity, health and safety concerns, course availability, and/or local institutional policy.

*Official college credit will be awarded and unconditional transcripts will be released only when students enrolled under this program meet regular admission criteria for courses creditable toward an associate degree.*

#### Placement and Pre-Requisites

- Dually enrolled students registering for college-level English or math courses must be placed into courses using the current placement guidelines. Students who do not register for college-level English or math courses are not required to take any English or math placement test, regardless of their grade levels.
- Students must meet all applicable pre-requisites prior to enrolling in courses.
- Developmental courses (those numbered below 100) are not offered through dual enrollment. This includes developmental co-requisite courses which are required to be taken along with college-level English and math courses.

Students who meet the criteria for initial admission and eligibility requirements for Dual Enrollment for Dual Credit program will maintain continuous eligibility so long as they earn a grade of C or better in attempted college courses. Students who fail to meet this minimum requirement or who withdraw from a course will be suspended from the program for a minimum of one term. The one-term suspension may not be served during the summer semester. The student may not re-enroll until the suspension has been served. The student may reapply to the program and must meet the minimum 2.5 grade point average requirement.

*Note: Three semester credit hours at the postsecondary level equals one credit at the high school level in the same or related subject.*

*Comprehensive information pertaining to Dual Enrollment policies and procedures can be accessed by referring to the SUSCC Dual Enrollment Handbook and the ACCA Chancellors Procedure 801.03.*