Credit Programs and Courses

1. First-Time College Students

- a. Complete an <u>application form online</u> at www.suscc.edu. Applications can be obtained upon request from the admissions office on the Wadley and Opelika Campuses or the administrative office on the Valley Campus. Submit the form as early as possible prior to the first enrollment.
- b. Request that an official transcript from the high school from which the applicant graduated or a copy of the GED Diploma be sent directly to the Registrar.

2. Transfer Students

- a. Complete an <u>application form online</u> at www.suscc.edu. Applications can be obtained upon request from the admissions office on the Wadley and Opelika Campuses or the administrative office on the Valley Campus. Submit the form as early as possible prior to the first enrollment.
- b. Request all colleges or universities previously attended to mail official transcript(s) of academic records directly to the Registrar. Transcripts are accepted only from institutions, not from students. If only non-credit, continuing education work was attempted, a letter from an official of the college attended verifying this fact should be submitted instead of a college transcript.

3. Readmission Students

- a. An applicant previously admitted but who did not enroll will be required to complete a status update form. A former student, previously enrolled at Southern Union who has not been in attendance for more than three (3) consecutive semesters, will be required to complete an <u>online readmission application</u> or obtain a form from the College Records Office or from the College website (<u>www.suscc.edu</u>).
- b. Students seeking readmission must request that any colleges attended during the interim period of attendance at Southern Union mail official transcripts of academic record(s) directly to the Registrar. Students who have not attended for six or more terms must resubmit all previous college transcripts.
- c. Students on their first academic suspension who seek readmission must apply for the "Intervention for Student Success" program and must see their academic advisor for instructions. Students wishing to return to Southern Union after being placed on one-year suspension must wait one full semester before being considered for readmission. Students can apply for readmission, after waiting the appropriate time, 30 days prior to the start of the following term after serving their suspension. The appeal will be considered by the Academic Suspension Appeals Committee and decisions of the Committee are final.
- d. Students seeking readmission who have not been enrolled for more than two academic years will be admitted under the current catalog requirements.

4. Transient Students

- a. Complete an application form online at www.suscc.edu. Applications can be obtained upon request from the admissions office on the Wadley and Opelika Campuses or the administrative office on the Valley Campus.
- b. Secure a transient form of permission, in lieu of transcripts, from the dean of the college most recently attended indicating the course(s) to be taken at Southern Union. This letter must be submitted prior to registration.

5. Veterans

In addition to completing regular admission requirements, veterans and veterans' dependents eligible for educational benefits under the GI Bill through the Veterans Administration must make application for such benefits through the VA. This may be done by contacting the College Financial Aid Office, the State Veterans' Service Office in the county of residence, or any VA Regional Office for the necessary forms and assistance in completing them. For more information on available programs and assistance, visit the <u>Veteran's Assistance Overview</u> page on our website.

6. Health Sciences & Technical Additional Requirements

Additional admission requirements have been established for certain technical and health science programs. These are found in the program of study for each specific division.