

OAD 212 : MEDICAL TRANSCRIPTION

This course is designed to orient students to standard medical reports, correspondence, and related documents transcribed in a medical environment through classroom instruction. Emphasis is on transcribing medical records from dictated recordings. Students will learn/maintain standards of ethical/ professional conduct. Upon completion, the student should be able to accurately transcribe medical documents from dictated recordings.

Credits 3

Prerequisites

OAD 103 and 211 with minimum grade of C or permission of instructor.