

COS 125 : CAREER AND PERSONAL DEVELOPMENT

This course provides the study and practice of personal development and career building. Emphasis is placed on building and retaining clientele, communication skills, customer service, continuing education, and goal setting. Upon completion, the student should be able to communicate effectively and practice methods for building and retaining clientele.

Credits 3

Prerequisites

COS 117, 118, 163, 164 with minimum grade of "C" or permission of instructor.

Lab Hours 0

Corequisites

COS 123, 167.

Theory Hours 3